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Brepols reaches a global clientele consisting of specialized libraries, academic institutions, and individuals. Our publishing house has its headquarters in the historic Begijnhof of Turnhout (BE) and we also have an office in Thessaloniki (GR), together with colleagues in France, Australia, and the USA. More information can be found at <a href="https://www.brepols.net">www.brepols.net</a>

To strengthen its team in Thessaloniki (Pylaia) and contribute to its dynamic business plan,
Brepols is seeking a

# Bibliographic & Metadata Editor

### **Your Role**

As bibliographer & metadataeditor you will be responsible for locating appropriate publications, preparing bibliographic records, correcting publication metadata, assigning keywords, editing or updating legacy material, supervising external contributors, and liaising with an international team of specialists. Topics will cover European history, theology and religion, and other fields in the humanities.

## What to expect

- An interesting job in a unique cultural, scholarly, and technological environment.
- Joining a growing and dynamic organization of a renowned publisher with worldwide recognition in the academic world

# Interested?

Please send your CV and a letter of motivation to Paschalis Tsomakas (<u>Paschalis.Tsomakas@brepols.net</u>) by 14 March 2025.

#### Profile

- A relevant MA in history (preferably medieval or early modern European history) or theology and religious studies (including history of religion)
- A broad knowledge of European history and cultures, across countries, periods, languages, and disciplines
- Very good command of English and German;
   knowledge of French, other European languages, or
   Latin will be an advantage
- Familiarity with PC applications (Word, Excel); some knowledge of XML or databases will be an advantage
- You will be a very accurate, systematic, and efficient team player
- Editorial experience or proofreading skills are an advantage

Tests are scheduled in Thessaloniki on 19 March. Interviews will take place on 26 or 27 March. (Please indicate any dates then when you would not be available.)