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# Bibliographic & Metadata Editor

# Key responsibilities:

- Verify and correct publication metadata and automatically tagged bibliographic references for academic publications in the humanities.
- Identify and cleanup of duplicate references and authorities.
- Enrich databases with identifiers (DOI, ORCID, etc.).
- Collaboration with specialists both abroad and in-house.

## What to expect:

- A job in a unique cultural, scholarly, and technological environment.
- Joining a growing and dynamic team in a renowned publishing & digital humanities company with worldwide recognition in the academic world.

## Interested?

Please send your CV and a letter of motivation to Paschalis Tsomakas (Paschalis.Tsomakas@brepols.net) by 01/10/2024.

## **Profile:**

## Qualifications

 Bachelor/master's degree in Philology, History, Language and Literature, Philosophy or other relevant degree in the Humanities.

## Language Skills

 Very good command of English (written and spoken); knowledge of other European languages is advantageous.

## Knowledge and Experience

• Familiarity with academic citation styles.

## **Personal Attributes**

- Ability to work accurately and methodically under pressure.
- Effective teamwork skills.
- Editorial experience or proofreading skills are considered advantageous.