WORK WITH US

**INTERSOS** is an Italian humanitarian aid Organization that works all over the world to bring assistance to people in danger, victims of natural disasters, armed conflicts or living conditions of extreme exclusion. INTERSOS' actions are based on solidarity, justice, human dignity, equal rights and opportunities for all people and respect of diversity and coexistence, paying particular attention to the most vulnerable segments of the population.

Since March 2016 INTERSOS has begun its operations in Northern Greece. Office Headquarters are in Thessaloniki and opportunities are now available with deployment in **Ioannina** and **Thessaloniki.**

If you are searching for a challenging and exciting new opportunity in the non-profit sector, have or are seeking to gain experience working with refugees, speak fluent Greek and have a good level of English then keep reading!

We are currently seeking to fill the following vacancies:

**PROTECTION OFFICER – SGBV/CP**

Duty Station: **Thessaloniki** (with frequent travelling to **Ioannina** and vice versa)

**Purpose/objective of the position:**

The incumbent of this position is expected to play a significant role in planning, implementing, monitoring and assessing direct operational support in these two specialized areas of protection. The Protection Officer will have a specific role in supporting INTERSOS HELLAS operations prioritized for roll out of the implementation of the Sex Gender-Based Violence (SGBV) and Child Protection strategies and emergency situations. He/She will conduct frequent visits to the field operations of INTERSOS HELLAS with a focus in Agia Eleni, assessing needs, providing guidance, strengthening capacity and identifying opportunities for program & funding expansion. She will work closely with the Protection Manager, the Protection Coordinator and the Social Workers offering specialized support and case guidance.

He/she is expected to be honest and transparent and keep the necessary level of confidentiality on information acquired on the job.

**Management and Programme Quality**

* **Operate within a rights-based approach and ensure that all activities done are within a protection centred environment**
* Ensure smooth coordination between SGBV/CP activities delivered by INTERSOS and those of other actors.
* **Establish with the contribution of the aforementioned personnel PSEA Policy**
* Support INTERSOS HELLAS operations in strengthening case management procedures for child protection and SGBV, including the implementation of Best Interests Procedure for children
* Provide operational support to country offices in the development and implementation of SGBV or Child Protection components of Greece specific protection strategies.
* Strengthen program content in child protection and SGBV prevention and response.
* Support in reviewing and updating operational tools.
* Support child protection and SGBV components of INTERSOS HELLAS emergency response
* Design training material and deliver training on SGBV and child protection
* Support resource mobilization initiatives around SGBV and child protection and be the focal point for prevention and response to SGBV/CP matters.

**Monitoring and Reporting**

* Provide regular progress reports to Protection Manager/Protection Coordinator and other focal points where required
* Provide necessary data as requested so as to facilitate external reporting in relation to the population hosted in Ioannina, with a focus on clarifying needs, identifying gaps and planning way forward for support to service providers.
* **Compile requested reports for internal and donor use**
* **Compile weekly/monthly data reporting for donors or as often is requested.**

**Finance and Administration**

* Comply with all established procedures for financial management
* Plan the spending framework for related budget and submit to the Protection Coordinator
* Ensure the budget dedicated is spent adequately and in a timely manner

**External Relations**

* Maintain relations with coordination mechanisms of Education activities
* Maintain relations with relevant focal points in relation to the management of pertinent processes.
* Oversee the maintaining of day to day relations with the service providers particularly activity providers.

**Education**

University degree relevant to Human Rights preferably in Law, Social Work, Community Development, Social Science Political Science or International Relations areas.

**Job experience**

Minimum of 1 year of relevant experience.

**Languages**

Greek and English

**Other**

* Perform other tasks and duties as required in order to ensure a correct implementation of project activities
* Support on proposals writing

If you are really interested in the position, please send your **CV** in **English** accompanied by a **Cover Letter**, until **Sunday 06/01/19**, to: [**recruitment.hellas@intersos.org**](mailto:recruitment.hellas@intersos.org).

Only **shortlisted candidates** will be informed in case of interview appointment.