

ACCOUNT MANAGER

Ημ/νια:28/1/17 Μέσο: DAILY FAX Σελίδα: 5

MILK Branding Professionals,
a highly-respected Athens-based branding agency,
is currently seeking an

ACCOUNT MANAGER

to work for an impressive clientele including blue-chip clients
as well as niche boutique brands.

Your Job description

You will be based in the company's offices in Psychiko Greece, to handle projects relating to product and corporate branding and communications, directly reporting to the Head of the Group.

Your Role:

- Setting up and flawlessly running projects including day-to-day client, team and supplier liaison, to ensure projects delivered on time and on budget, and achieve their purpose.
- Participating both in the strategic and the creative processes.
- Being aware of what's going on in the brand and client worlds and bringing these to the attention of the team to help create solutions and identify opportunities.
- Building strong, profitable relationships with clients - helping shape and grow them.
- Owning financial management on projects for which you are responsible - including accurate estimating, forecasting, invoicing and monitoring of profitability.
- Foreseeing potential issues before they arise and taking steps to mitigate them / working with team to resolve any that should arise.
- Supporting new business activities and initiatives.

Ideally you should be:

- A good listener, a good talker and a good writer.
- Experienced (6-10 years) in managing client relationships, projects and expectations in a branding or advertising agency.
- Capable in brand management and design management.
- A great communicator, negotiator and problem-solver.
- A fluent English speaker and proficient in MS-Office.

If you wish to apply, please send your CV to
info@milk.com.gr, attn. Mrs E.Georgouli, with Ref. Code **AM1701**.