



IN ASSOCIATION WITH **TRIBE**

Account Executive

Requirements & skills

- Bachelor's Degree in Business Administration, Marketing or relevant field
- 2-3 years of relevant working experience in advertising and 360° marketing communications
- Fluency in English
- Proficient in MS Office (Word, Excel, Powerpoint)
- Familiarity with the digital world and the social media
- Self driven, eager to take responsibilities and evolve
- Excellent time management and organizational skills
- Multitasker, comfortable with a fast moving environment
- Communication and presentation skills

Job Description

- Work closely with the Group Account Directors to set up and implement campaigns
- Brief & cooperate with the creative team
- Communicate with clients & follow up on a daily basis
- Competition & market analysis
- Invoicing and reporting

The company offers great opportunities for professional development. Candidates are kindly asked to forward their CV to e.nanou@greyathens.gr